



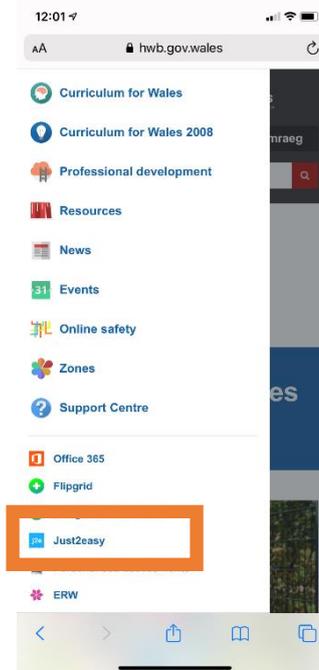
# Step by step guide to upload files from a mobile device.



**Step 1 – Accessing the internet, go to [hwb.gov.wales](http://hwb.gov.wales) and sign into Hwb. Then click on the 9 squares.**



**Step 2 – Click on the Just2easy tab.**



**Step 3 – When in j2launch, select 'my files'**



**Step 4 – When in 'my files', click on the 'upload files' tab which will take you to the Upload page where you can choose files from your camera library.**

